Bitch Media seeks a Senior Editor to join our editorial team. The right candidate is a dynamic, energized, and experienced editor who is comfortable assigning and editing across print and digital platforms, and who has an ear to the ground when it comes to under-the-radar and mainstream feminist pop culture. The Senior Editor position has deep knowledge of the intersection of race and pop culture, and provides insight and guidance to writers and contributors from experience that is deeply rooted in perspectives traditionally marginalized by mainstream media. It is essential the Senior Editor understands how to prioritize both administrative and editorial tasks while effectively communicating with our community, contributing writers, and staff members. At Bitch Media, you’ll join a highly collaborative team of smart, witty, hardworking editors who are committed to amplifying the very best feminist perspectives. The Senior Editor will have expertise and knowledge of how mainstream news, politics, and feminism impacts historically underrepresented communities as they shape and oversee all editorial stages of our culture content (literary, music, screen): reviews, interviews, and longform analytical features. This outstanding candidate understands the power of cultural critique and will work with freelance writers to boldly express what other outlets cannot.

We strongly encourage people from communities historically marginalized by mainstream feminism to apply, particularly: people of color; immigrants; lesbian, gay, bisexual, queerpeople; genderqueer, trans, and gender non-conforming people.

The Senior Editor reports to the editorial director and is a key member of our editorial team. The position’s primary responsibilities are: (1) To assign and edit book, screen, and music content in Bitch magazine and at bitchmedia.org (2) To serve as a collaborative member of our editorial team to meet publishing deadlines in print and digital, whether that means pitching in to write responsive news or stepping back to proofread; (3) To maintain and cultivate strong, accountable relationships with Bitch Media’s freelance writers and contributors.

**PRIMARY DUTIES & RESPONSIBILITIES:**

**Bitchmedia.org**
- Assign and edit online music, book, and screen content, including interviews, essays, reviews, and roundtable discussions
- Collaborate with editorial director to assign and edit online features
- Contribute responsive news to bitchmedia.org
- Collaborate with editorial team to brainstorm ideas for editorial calendar
- Help ensure best-quality content by copy editing and proofing pieces as needed

**Bitch Magazine**
- Assign and edit music, book, and screen content, including long- and short-form reviews, interviews, and roundups
- Work with editorial director to assign and edit print features

**Bitch on Campus**
- In collaboration with Cofounder and BoC team, recommend content for Bitch on Campus readers
- Represent Bitch at campus events by giving presentations and participating in panels as assigned

**Management**
- Manage editorial intern(s)
Podcasts, Video, New Content
• Contribute as needed
• Provide informal feedback

General
• Participate in editorial meetings and editorial team projects
• Contribute to social media platforms
• Contribute to Bitch Media newsletters (e.g. B-Mail, Bitch Reads, etc.)
• Identify, cultivate and maintain relationships with Bitch writers

REQUIRED SKILLS AND EXPERIENCE
• Excellent time-management and planning skills.
• At least 3+ years of editing experience (developmental editing, line editing, and copyediting)
• Deep knowledge of intersectional feminism and popular culture

SALARY AND CLASSIFICATION
Annual compensation is $45,000. This is a full-time exempt position. Benefits include full health and dental insurance, paid vacation and sick time, and retirement.

LOCATION
Bitch Media is located in Portland, OR. This job does not require location in Portland, OR.

TO APPLY
Please send email to jobs@bitchmedia.org
-- Email subject line: Must reference “Senior Editor”.
-- Body of the email: The body of your email should be your cover letter, including a clear statement as to why you are interested and qualified for this position, why you want to work for Bitch Media, and a summary of your relevant experience.
-- In One PDF Attachment: Please include a résumé and three references (references will only be contacted with your permission). Please include one sample of your own writing and three pieces edited by you as well as three ideas for pop culture coverage you would propose Bitch should cover in the next three months.

• Please email cover letter, résumé and writing and editing samples (in one PDF) to jobs@bitchmedia.org referencing “Senior Editor” in the subject line by April 3. Please include one sample of your own writing, and two pieces edited by you. Your résumé should include 3 references, but references will only be contacted with your permission. Preference given to early applicants and those who can start in April.
Please give your start date and any availability issues in your cover letter. Applications will be reviewed on rolling basis and position is open until filled.

• Bitch Media is an Equal Opportunity Employer. We do not discriminate on the basis of race, color, creed, religion, national or ethnic origin, sex, sexual orientation, gender identity or expression, age, disability or veteran status.

• Principals only, recruiters; please do not contact this job poster.

• No phone calls, please.

• For more information, please visit www.bitchmedia.org